DECLUTTERING CHECKLIST

ready steady store

BEFORE YOU START

- ◯ Declutter one room at a time
- ◯ Set a realistic time limit (30-60 min)
- ◯ You don't need to decide everything today

KEEP AT HOME

- ◯ Used regularly
- ◯ Needed day-to-day
- ◯ Has a clear place to live

STORE

- ◯ Seasonal items
- ◯ Bulky or rarely used items
- ◯ Sentimental items
- ◯ Anything you're unsure about

DONATE/SELL

- ◯ Good condition
- ◯ No longer needed
- ◯ Suitable for charity or resale

RECYCLE/BIN

- ◯ Broken or unusable
- ◯ Expired or unsafe
- ◯ Not suitable for reuse

SHORT ON SPACE?

- ◯ Move bulky items out first
- ◯ Free up one room or area
- ◯ Avoid overfilling cupboards or lofts

Use storage to create space before organising

IF YOU'RE UNSURE

- ◯ Will I need this again?
- ◯ Would I buy it again if I got rid of it?
- ◯ Does it have sentimental value?

If you are not sure - store it.